

SRI GURU GOBIND SINGH SR SEC.SCHOOL
SECTOR 35-B, CHANDIGARH
Recognized, Aided & Affiliated to CBSE

RECRUITMENT NOTICE

School invites Online Applications from eligible candidates for the Following Aided Posts on regular Basis.

1. Social Science - 02
2. Math-cum-Science (Non. Med.) - 01
3. Science (Med.) - 01
3. Music Master/Mistress - 01
4. Home Science Teacher- 01

For Educational Qualification, pay scale and other details, please visit website www.sggss.chadadmnrctt.in. The candidates may apply "ONLY ONLINE" from 25.04.2023. The last date for submission of fee is 19.05.2023. These posts will be filled as per rules and regulations of Education Department U.T Chandigarh as applicable to Government Aided Schools of Chandigarh.

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S. No.	Activity	Last Date
1.	Start date for ONLINE submission of application form	25/04/2023
2.	Last date for ONLINE submission of application form	15/05/2023
3.	Last date for submission of fee	19/05/2023
4.	Date of Written Test	TBD

Essential Qualification for the Post of TGT:-

(I) Social Studies

(A) (i) Graduate with at least 50% marks and has any two of the following seven elective subjects from a recognized university.

History, Geography, Pol. Sci, Economics, Sociology, Psychology & Public Administration.

(ii) Degree of Bachelor of Education or its equivalent from a Institute recognized by NCTE with two relevant teaching subjects with at least 50%marks in aggregate.

OR

(B) 4 Years integrated B.Sc. B.Ed. or an equivalent course with Social Sciences with at least 50% marks in aggregate

(2) Maths-cum-Science (Non Med.)

(A) (i) Graduate of a recognized university with Physics, Chemistry and Maths with at least 50% marks in aggregate.

(ii) Degree of Bachelor of Education or its equivalent from an Institute recognized by NCTE with Science//Mathematics as a teaching subject and at least 50% marks in aggregate.

OR

(B) 4 Years integrated B.SC B.Ed or an equivalent course with Physics, Chemistry and Math with at least 50% marks in aggregate.

(3) Science (Medical)

(A) (i) Graduate with at least 50 marks from a recognized university with Zoology, Botany & Chemistry.

(ii) Degree of Bachelor of Education or its equivalent from an Institute recognized by NCTE with Science as a teaching subject and at least 50% marks in aggregate.

OR

(B) 4 Years integrated B.SC B.Ed or an equivalent course with Zoology, Botany and Chemistry with at least 50% marks in aggregate.

Pass in Teacher Eligibility Test (TET) conducted by the CBSE New Delhi in accordance with the Guidelines framed by the NCTE is compulsory for the above said posts.

4. Music

(A) (i) Graduate or its equivalent with Music as one of the elective subjects with at least 50% marks in aggregate:

(ii) Bachelor of Education Degree recognized by NCTE with at least 50% marks in aggregate with music as a teaching subject or its equivalent.

OR

(B) (i) Graduate in any subject from a recognized University with at least 50% marks in aggregate.

(ii) Degree in music from recognized institute with at least 50% marks in aggregate.

5. Home Science

- (i) B.Sc degree in Home Science or its equivalent from a recognized university with at least 50% Marks
- (ii) Bachelor of Education Degree recognized by NCTE with at least 50% marks in aggregate or its equivalent with Home Science as teaching subject.

Mode of Selection & Scheme of Examination for the Post of TGT;-

- (i) Recruitment of teachers will be on the basis of merit of written test.
- (ii) Merit list for Selection will be prepared on the basis of total marks obtained in objective type test. One Objective type test of 10 marks will be conducted. Qualifying marks for test will be 40% for all candidates. No interview will be conducted.
- (iii) Difficulty level of questions relating to subject specific will be as per essential qualification prescribed for the post.
- (iv) Written test consisting of Multiple Choice questions will be conducted as under:-

Sr No	Details	No.of MCQs
1	General Awareness and Reasoning	10 Questions
2	Information Communication Technology and Teaching Aptitude	10 Questions
3	Arithmetical and Numerical Ability	10 Questions
4	Test of Hindi Language	10 Questions
5	Test of English Language	10 Questions
6	Question relating to Subject of Related to Post	50 Questions

SELECTION PROCEDURE FOR TGT

- (i) After the conduct of written test answer key will be uploaded on website as per schedule for submission of objections by the candidates.
- (ii) Merit list prepared on the basis of marks in written test. On the basis of said merit: Candidates will be called for scrutiny of original document and checking of eligibility conditions.
- (iii) In case two or more candidates are having same marks in written test then a candidates having higher marks in C-TET will rank higher in the merit.
- (iv) First three candidates in the merit list will be called for scrutiny of original documents.

General Instructions:-

- 1. Age- Age no bar.**
- 2. Fee- A non-refundable fee of Rs. 1200/- for all candidates.**
- 3. Pay Scale- As per rules and regulation of Chandigarh Administration applicable to Government Aided Schools.**
4. Whenever the evaluation is in terms of grades, the candidates must attach the conversion scale.
5. Before applying for the post, candidates must ensure that they fulfill all the eligibility conditions. Eligibility regarding qualification will be checked with reference to closing date for submission of applications.
6. Selection will be made purely on the basis of merit in written test subject to fulfillment of Eligibility conditions and simply appearing in written test not give any right to candidate for appointment. As such, candidates are advised to ensure that they fulfill eligibility conditions for the post applied.
7. Any rule or condition can be changed as per the instruction of Chandigarh Administration.
8. Change in grade pay other benefits etc, if any will be applicable from time to time subject to the availability of Grant in Aid.

PROCEDURE FOR SUBMISSION OF ONLINE- APPLICATIONS :

- (1) Only one Registration/application form per candidate even applying for more than one vacancy is to be filled.
- (2) No application shall be entertained to any post in service unless he is:
 - (a) a citizen of India, or
 - (b) a subject of Nepal, or
 - (c) a subject of Bhutan, or
 - (d) a Tibetan refugees, who has come over to India before the 1st January 1962 with the intention of permanently settling in India or
 - (e) a person of Indian origin, who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to any category (b), (c) & (d) shall be a person in whose favour a certificate of eligibility has been issued by the Chandigarh Administration and produced before the recruiting/appointing authority).

- (3) No application shall be entertained by hand or by post in Animal Husbandry, Chandigarh.
- (4) Ensure that you have a valid personal email ID. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying Online. You should keep checking the inbox or even the spam box of this email ID regularly during the recruitment process as intimations for written Exam etc. will be sent through this.
- (5) Please scan your Photograph and Signatures (On white page) individually and save them individually in JPEG format. The size of any of these individual images should not exceed **100 kb** each; otherwise you will not be able to submit your online application.
- (6) Please keep following details ready with you before clicking on the "Online Application Form" button for starting your online application.
 - (a) Personal demographic details including Date of Birth and Nationality.
 - (b) Mobile Number.
 - (c) Personal Email ID.
 - (d) Reservation Category Details, if any.
 - (e) Soft Copies of scanned Photograph and Signatures.
- (7) Fill out the form available on the website.
- (8) Click on button "Online Form" and fill all Registration details one by one. The name of the candidate or his/her father/mother/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidates. Click "Next".
- (9) This will Display your **login id** and **password**. Please note these down (or take print of screen shot) and keep them secret with you as you will require these while logging into the recruitment portal. In fact you will be required **to download the Admit Card** from this portal later on by logging through same login id and password.
- (10) Click on "Complete Your Form" to complete the form. This will take you to "Educational Qualification" Page.

- (11) Fill information regarding 10th , 10+2, Diploma / Degree and Post Graduation (if done). Click "Next Step" after filling all qualification details. This will take you to "Other Information" Page.
- (12) Fill Correspondence and Permanent address and Upload the scanned copies of photograph, signatures and click "Next". This will take you to "Verify and Confirm" page.
- (13) Go through **Declaration** para carefully, if you fulfil all conditions and criteria of the Employment Notice, then and only then click the **"Declaration Confirmed & Accepted"** box. Any wrong information may put you in legal complications.
- (14) Preview the Application Form, check all particulars carefully. Click on "Edit" button to make changes, if any. Submit the Application form by clicking on the button **"Submit Form"**.
- (15) Now you are ready to Pay Fee.
- (16) **WAIT FOR 24 HOURS BEFORE YOU CLICK ON PAYMENT LINK AS IT WILL TAKE MINIMUM 24 HOURS TO TRANSMIT YOUR DATA TO THE BANK.**
- (17) Click on the Payment link to pay Fee in the mode most suitable to you. This will take you to Fee Payment Gateway. Login with your Registration No. and Date of Birth. This will display your fee details. Click on "I Agree" and then on "Initiate Payment". **Please note that only "Rupay" Debit Card and NEFT/RTGS(e-challan) options are available.**
- (18) Application fees (non-refundable) amounting to as mentioned above will be payable separately for each post. Candidates belonging to SC category must ensure that they have valid caste certificate issued by the competent authority. In case at the time of verification of documents, it is found that the certificate is not valid, their candidature will be rejected. Such candidate will not be considered under General category as they have not paid application fees applicable for candidates of General Category.
- (19) It is important to note that, if NEFT/RTGS (e-challan) option is chosen, the requisite application/examination fee can be deposited in ANY Bank. Fee paid in any other format (Cheque, Postal Order, Demand Draft etc.) will not be accepted. **After depositing the fee, Download/ Keep a copy of receipt.**
- (20) The candidates can check his/her fee transaction status by either clicking on payment link, logging in and then clicking on "Past Payments" (top Right corner) (Status "Successful" means Fee confirmed, Refresh if Status is "Pending" or "Not Completed", Initiate

transaction again if Status is "Failed") OR logging in by entering his/her registration number and password on the website minimum 48 hours after depositing the fee. BE PATIENT as transactions take some time to reflect.

- (21) Take **TWO** printouts of the Application Form by logging in with your login id and password. Affix the same passport size photograph (which was uploaded with the online form) on it and keep it safe with you. **DO NOT SEND IT TO US**. This application printout with photograph affixed on it will have to be submitted during verification of documents along with the original copies of following: -
- (a) Relevant Degree/Diploma Certificate.
 - (b) Reserve Category Certificate issued by the Competent Authority (if applicable).
 - (c) Original counterfoil of the Fee Payment Challan.
 - (d) Proof of Date of Birth Certificate of Matriculation/Higher Secondary.
 - (e) Certificate as proof of age relaxation, if claimed.
 - (f) Proof of being Departmental Candidate, if applicable.
- (22) If you are an Ex-Serviceman, additional certificates/documents mentioning the following will also be required: -
- (a) Date of Enrolment.
 - (b) Date of Release/Discharge.
 - (c) Reason of Release/Discharge.
- (23) Any correction in the particulars can be made by the candidate himself/herself on the website up to submission of Applications. For this purpose, the candidate has to log in by entering his/her registration number and password. Correction in selection of Posts, Name of Candidate and Date of Birth will be available up to deposit of fee. No correction can be made by the candidate after the closing date.
- (24) For any clarification regarding the online filling of the form, the candidate can email at sggsrectt@gmail.com.